PRESS OF
HARRY M. ELLIOTT
GERMANTOWN

CHARTER

AND

BY-LAWS

OF

ST. LUKE'S CHURCH

GERMANTOWN, PHILADELPHIA

Revised 1887 and 1904

PARISH ORGANIZED . . . . . JUNE 28, 1811
FIRST CHURCH BUILDING ERECTED 1818
CONSECRATED . . . . . AUGUST 27, 1818
ENLARGED . . . . . 1840 and 1852
SECOND BUILDING ERECTED . . . . . 1875 and 1876
CONSECRATED . . . . . JUNE 8, 1876

PHILADELPHIA, 1904

CHARTER OF INCORPORATION

OF THE

Rector, Churchwardens and Vestrymen

OF

SAINT LUKE'S CHURCH, GERMANTOWN.

WHEREAS, The following-named persons, citizens of this Commonwealth, viz.: Thomas Armat, Godfrey Twells, James Stokes, John M. Price, D. H. Conyngham, John Coulter, Samuel Betton, Joseph Tagert, Peter Baynton, Caleb P. Wayne, John Goddard, James Moyes, and Richard Bayley have, together with other citizens, associated for the purpose of worshipping Almighty God according to the faith and discipline of the Protestant Episcopal Church of the United States of America, and have for that purpose formed a congregation at Germantown, in the County of Philadelphia, and are now desirous to be incorporated agreeably to the provisions of the Act of the General Assembly of Pennsylvania, entitled "An Act to confer on certain associations of the citizens of this Commonwealth the powers and immunities of Corporations or bodies politic in law." They therefore declare the following to be the objects, articles, and conditions of their said association, agreeably to which they desire to be incorporated, viz.:

FIRST.

The name of the Corporation shall be "The Rector, Churchwardens and Vestrymen of Saint Luke's Church, Germantown."

SECOND.

This Church acknowledges itself to be a member of, and to belong to, the Protestant Episcopal Church in the State of Pennsylvania, and the Protestant Episcopal Church in the United States of America. As such it accedes to, recognizes, and adopts the Constitution of that Church, and acknowledges its authority accordingly. Any member of this Church or Corporation who shall disclaim or refuse conformity to the said authority, shall cease to be a member of this Corporation, and shall not be elected or vote in the election of Vestrymen, or exercise any office or function in, concerning, or connected with the said Church or Corporation.

THIRD.

The rents and revenues of this Corporation shall be from time to time applied for the maintenance and support of the Rector, Ministers and Officers of the said Church, and in the erection and necessary repairs of the church and churchyard and parsonage house and other houses which now do, or hereafter shall belong to the said Corporation, and to no other use or purpose whatsoever.

FOURTH.

The said Corporation shall not by deed, fine, or recovery, or by any other means, without the assent of the Convention of the Protestant Episcopal Church in the

State of Pennsylvania, or of the Standing Committee of the Diocese, previously had and obtained, grant, alien, or otherwise dispose of any lands, messuages, tenements, or hereditaments in them vested, nor charge, nor encumber the same to any person or persons whomsoever.

FIFTH.

The Rector of this Church shall be elected by the Churchwardens and Vestrymen in such manner as the Statutes and By-laws shall ordain. The Vestry of the said Church shall consist of twelve persons, members of the said Church, who shall continue in office for one year and until others be chosen, and the election of such Vestry shall be made every year on Easter Monday, by a majority of such members of the said Church as shall appear by the Vestry books to have paid two successive years immediately preceding the time of such election for a pew or sitting in the said Church; provided, that until the next Easter Monday after the expiration of five years from the date of this Charter, members of the said Church who shall in any way have contributed to the erection of the Church, or to the support of the Rector or Ministers thereof, shall be entitled to vote at the election of Vestrymen. And provided, that in case of the failure to elect Vestrymen on that day, the Corporation shall not on that account be dissolved, but the election shall be holden on some other day, in such manner as the By-laws may prescribe.

Amended in 1867. See page 9.

SIXTH.

No person shall be the Rector or Assistant Minister of this Church, unless he shall have had Episcopal ordina-

tion, and unless he be in full standing with the Protestant Episcopal Church of the State of Pennsylvania and of the United States, and recognized as such by the Bishop of this diocese, or in case of a vacancy, by the Standing Committee of the same.

SEVENTH.

The said Vestry shall have full power to choose their own officers: and they shall annually, at their first meeting after their election, choose one of their own number to be one Churchwarden, and the Rector for the time being shall elect another of the said Vestrymen to be the other Churchwarden of the said Church. In case of a vacancy in the office of Rector at the time of the election, the other Churchwarden shall also be chosen by the Vestry, to remain until the election of a Rector, or a new election of the Vestry. And during such vacancy, the Churchwardens for the time being and Vestrymen shall have the same powers and authorities relating to the disposition of the rents and revenues of the said Corporation, as are hereby vested in the Rector, Churchwardens and Vestrymen. Provided, always that it shall be the duty of the said Churchwardens and Vestrymen to elect another Rector to supply the vacancy as soon as conveniently may be.

EIGHTH.

The twelve following-named persons to be the Churchwardens and Vestrymen to continue in office until the election on Easter Monday next, and until others be chosen, viz.: James Stokes, Thomas Armat, Churchwardens; Godfrey Twells, John M. Price, Samuel Betton,

D. H. Conyngham, John Coulter, Joseph Tagert, Peter Baynton, Caleb P. Wayne, John Goddard, Richard Bayley, Vestrymen.

NINTH.

In case of the dissolution of this corporation for any cause whatever, the lands, tenements, and other estate, real and personal, belonging thereto, shall vest in the Bishop of the Protestant Episcopal Church in whose diocese this Church may at the time be, and his successors, to be by him and them held in trust for the benefit of a future congregation of members of the Protestant Episcopal Church, which may be formed in the same neighborhood, and upon the same principles as the present Church and this Corporation.

James Stokes,	Joseph Tagert,
Thos. Armat,	Peter Baynton,
Godfrey Twells,	C. P. Wayne,
John M. Price,	Jno. Goddard,
Sam. Betton,	James Moyes,
David H. Conyngham,	Richard Bayley.
John Coulter,	

I, the subscriber, Attorney-General for the Commonwealth of Pennsylvania, do certify that I have perused and examined the above instrument and am of opinion that the objects, articles, and conditions therein set forth and contained, are lawful.

Amos Ellmaker.

Harrisburg, *December* 13, 1818.

WE, the subscribers, Judges of the Supreme Court of Pennsylvania, do hereby certify that we have perused and examined the above instrument, and we concur with the Attorney-General, in his opinion that the objects, articles, and conditions therein set forth are lawful.

WILLIAM TILGHMAN,
JOHN B. GIBSON,
THOMAS DUNCAN.

PHILADELPHIA, *December* 15, 1818.

Pennsylvania, ss:

WM. FINDLAY,

Seal of the State of Pennsylvania.

In the name and by the authority of the Commonwealth of Pennsylvania, William Findlay, Governor of said Commonwealth, to Thomas Sergeant, Secretary of said Commonwealth, greeting:

WHEREAS, It has been duly certified to me by the Attorney-General of this Commonwealth, and by the Judges of the Supreme Court of Pennsylvania, that they have respectively perused and examined the above instrument for the incorporation of Saint Luke's Church, Germantown, and that they concur in opinion, that the objects, articles, and conditions therein set forth and contained are lawful; NOW KNOW YE, that in pursuance of an Act of the General Assembly of this Commonwealth, passed on the sixth day of April, A. D. 1791, entitled, "An Act to confer on certain associations of the citizens of this Commonwealth, the powers and immunities of corporations or bodies politic in law," I have transmitted the said instrument of incorporation uton

you, hereby requiring you to enrol the same at the expense of the applicants. To the intent that, according to the objects, articles, and conditions therein set forth and contained, the parties may become and be a corporation and body politic in law, and in fact; to have continuance by the name, style, and title in the said instrument provided and declared.

GIVEN under my hand and the great seal of the State, at Harrisburg, this eighteenth day of January, in the year of our Lord one thousand eight hundred and nineteen, and of the Commonwealth the forty-third.

By the Governor,

THOMAS SERGEANT, *Secretary.*

ENROLLED in the office of the Secretary of the Commonwealth, in book No. 3, page 1, which contains a record of acts of incorporating divers religious, charitable, and literary societies under the authority of the act aforesaid.

WITNESS my hand and the lesser seal of the State, at Harrisburg, this eighteenth day of January, in the year of our Lord one thousand eight hundred and nineteen.

Lesser Seal of the State of Pennsylvania.

THOMAS SERGEANT, *Secretary.*

AMENDMENT TO THE WITHIN CHARTER.

ARTICLE V, amended by adding the following words, to wit: "Any vacancy occurring in the Vestry shall be supplied by the remaining members thereof, until the next annual election."

I, THE subscriber, Attorney-General for the Commonwealth of Pennsylvania, do certify that I have perused and examined the above amendment, and am of opinion that the objects, articles, and conditions therein set forth and contained are lawful.

BENJAMIN HARRIS BREWSTER,
Attorney-General.

ATTORNEY-GENERAL'S OFFICE,
Harrisburg, May 21, 1867.

WE, the subscribers, Judges of the Supreme Court of Pennsylvania, do hereby certify that we have perused and examined the above amendment, and we concur with the Attorney-General in his opinion that the objects, articles, and conditions therein set forth are lawful.

GEO. W. WOODWARD,
JAMES THOMPSON,
JOHN M. READ,
DANIEL AGNEW.

I, WALLACE DE WITT, Prothonotary of the Supreme Court of Pennsylvania, in and for the Middle District, do certify that the above amendment was presented to the Judges of our Supreme Court of Pennsylvania, and was duly allowed, as appears by their certificate.

Seal of the Supreme Court of Pennsylvania, Middle District.

IN TESTIMONY whereof I have hereunto set my hand and affixed the seal of the said Supreme Court of Pennsylvania, at Harrisburg, this (25th) twenty-fifth day of May, one thousand eight hundred and sixty-seven (1867).

WALLACE DE WITT.

EXECUTIVE CHAMBER,
Harrisburg, May 28, 1867.

JOHN. FRANCIS JORDAN,
Secretary of the Commonwealth.

SIR: Let the foregoing amendment to the within Charter be enrolled according to law.

JOHN W. GEARY, *Governor.*

SECRETARY'S OFFICE,
Harrrisburg, May 28, 1867.

Pennsylvania, ss:

Enrolled in Charter Book No. 8, pages 309 and 310.

Witness my hand and seal of said office the day and year aforesaid.

Seal of Secretary's Office, Pennsylvania.

F. JORDAN,
Secretary of the Commonwealth.

AMENDMENT TO THE WITHIN CHARTER.

April 28, 1904.

The approval of the Bishop, Standing Committee and Convention of the Diocese of Pennsylvania is respectfully asked to the following proposed amendment to the Charter of "The Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown," the same having been unanimously approved at a meeting of said Corporation, held April 18th, 1904.

Strike out Article Fifth of said Charter, which reads as follows:

FIFTH.

"The Rector of this Church shall be elected by the Churchwardens and Vestrymen in such manner as the Statutes and By-laws shall ordain. The Vestry of the said Church shall consist of twelve persons, members of the said Church, who shall continue in office for one year and until others be chosen, and the election of such Vestry shall be made every year on Easter Monday by a majority of such members of the said Church as shall appear by the Vestry books to have paid two successive years immediately preceding the time of such election for a pew or sitting in said Church; provided that until next Easter Monday after the expiration of five years from the date of this Charter, members of the said Church, who shall in any way have contributed to the erection of the Church, or to the support of the Rector or Ministers thereof, shall be entitled to vote at the election of Vestrymen. And provided, that in case of the failure to elect Vestrymen on that day, the Corporation shall not on that account be dissolved, but the election shall be

holden on some other day, in such manner as the By-laws may prescribe. Any vacancy occurring in the Vestry shall be supplied by the remaining members thereof, until the next annual election."

And insert in place, thereof, the following:

FIFTH.

The Rector of this Church shall be elected by the Churchwardens and Vestrymen in such manner as the Statutes and By-laws shall ordain. The Vestry of said Church shall consist of twelve persons, members of the said Church, who shall continue in office for three years, and until others shall be chosen, and an election for Vestrymen shall be held every year on Easter Monday, at which time four vestrymen shall be elected and any vacancies occurring during the previous year shall be filled by a majority of such members of the said Church as shall appear by the Vestry books to have paid for a pew or sitting in the said Church for two successive years immediately preceding the time of election; provided that in the failure to elect Vestrymen on that day, the Corporation shall not on that account be dissolved, but the election shall be holden on some other day in such manner as the By-laws prescribe; and provided further, that at the election to be held on Easter Monday, 1905, twelve members shall be elected Vestrymen, four of whom shall be elected for a term of one year, four for a term of two years, and four for a term of three years, so that hereafter the terms of only four of said Vestrymen shall expire in any one year. Any vacancy occurring in the Vestry shall be supplied by the remaining members thereof, until the next annual election.

In the Matter of the Amendment of the Charter of the "Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown."	C. P. No. June Term, 1904 No.

To the Honorable the Judges of the Court of Common Pleas No. of Philadelphia County.

The Petition of the "Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown," respectfully represents:

First: That it is duly incorporated under the laws of the Commonwealth of Pennsylvania by original Charter granted on the 18th day of January, A.D., 1819, said Charter being enrolled in the office of the Secretary of the Commonwealth in Book No. 3, page 1.

Second: That subsequently, on the 28th day of May, A. D., 1867, the said original Charter was amended as to Article Fifth thereof, and that said amendment was duly enrolled in the office of the Secretary of the Commonwealth in Charter Book No. 8, pages 309 and 310.

Third: That a full and complete copy of the said Charter, together with the said amendment thereof, is hereto attached and marked "Exhibit A."

Fourth: That your petitioner as such is embraced within coporations of the first class, specified in Section Second of an Act of the General Assembly of this Commonwealth entitled "An Act to Provide for the Incorporation and Regulation of Certain Corporations," approved on the 29th day of April, A.D., 1874.

Fifth: That in pursuance of the provisions of the said Act of the General Assembly it is desirous of further improving, amending and altering the Fifth Article of their said Charter, and that at a meeting of the said Corporation duly convened on the eighteenth day of April, A.D., 1904, the following amendment to said Charter was unanimously adopted:

"Strike out Article Fifth of said Charter, which reads as follows:

Fifth.

The Rector of this Church shall be elected by the Churchwardens and Vestrymen in such manner as the Statutes and By-laws shall ordain. The Vestry of the said Church shall consist of twelve persons, members of the said Church, who shall continue in office for one year and until others be chosen, and the election of such Vestry shall be made every year on Easter Monday, by a majority of such members of the said Church as shall appear by the Vestry books to have paid two successive years immediately preceding the time of such election for a pew or sitting in the said Church; provided, that until the next Easter Monday after the expiration of five years from the date of this Charter, members of the said Church who shall in any way have contributed to the erection of the Church, or to the support of the Rector or Ministers thereof, shall be entitled to vote at the election of Vestrymen. And provided, that in case of the failure to elect Vestrymen on that day, the Corporation shall not on that account be dissolved, but the election shall be holden on some other day, in such manner as the By-laws may prescribe."

And insert instead thereof, the following:

FIFTH.

"The Rector of this Church shall be elected by the Churchwardens and Vestrymen in such manner as the Statutes and By-laws shall ordain. The Vestry of said Church shall consist of twelve persons, members of the said Church, who shall continue in office for three years, and until others shall be chosen, and an election for Vestrymen shall be held every year on Easter Monday, at which time four Vestrymen shall be elected and any vacancies occurring during the previous year, shall be filled by a majority of such members of said Church as shall appear by the Vestry books to have paid for a pew or sitting in the said Church for two successive years immediately preceding the time of such election; provided, that in the failure to elect Vestrymen on that day, the Corporation shall not on that account be dissolved, but the election shall be holden on some other day in such manner as the By-laws prescribe; and provided further, that at the election to be held on Easter Monday, 1905, twelve members shall be elected Vestrymen, four of whom shall be elected for a term of one year, four for a term of two years, and four for a term of three years, so that hereafter the terms of only four of said Vestrymen shall expire in any one year. Any vacancy occurring in the Vestry shall be supplied by the remaining members."

Sixth: That the said amendment was subsequently approved by the Bishop, Standing Committee and Convention of the Diocese of Pennsylvania, as is required by the Canons of the Protestant Episcopal Church of which your petitioner is a part. This approval is herewith attached and marked "EXHIBIT B."

YOUR PETITIONER THEREFORE PRAYS that your Honorable Court will examine the said Amendment and alteration of the Fifth Article of the Charter of your petitioner and make such order and decree as may be required by the Act of Assembly of 29 April, A. D., 1874, and the Amendments thereto.

And your petitioner will ever pray.

SAMUEL UPJOHN,
Rector of St. Luke's Church.

STATE OF PENNSYLVANIA }
COUNTY OF PHILADELPHIA } *ss.*

SAMUEL UPJOHN, Rector and Presiding Officer of the Vestry of the "Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown," and FRANK C. GILLINGHAM, Vestryman and Secretary of said Corporation, being duly sworn, depose and say that the facts set forth in the foregoing petition are true.

Sworn to and Subscribed before me this Sixteenth Day of July, A.D., 1904. } SAMUEL UPJOHN
FRANK C. GILLINGHAM.

GEO. MECKE, *Notary Public*,
Commission expires January 29th, 1905.

By order of the Vestry,

FRANK C. GILLINGHAM,
Secretary.

May, 3 1904.
The above Amendment is approved,

O. W. WHITAKER.

THIS IS TO CERTIFY THAT—

At the Session of the 120th Annual Convention of the Protestant Episcopal Church in the Diocese of Pennsylvania, held in the Church of St. Luke and the Epiphany, Philadelphia, on Tuesday, May 3rd, 1904, the following resolution was adopted, viz :—

Resolved, that the Proposed Amendment to the Charter of St. Luke's Church, Germantown, Philadelphia, be approved.

Attest :

CHURCH HOUSE,
Philad'a, May 24th, 1904.

H. M. G. HUFF,
Secretary.

In the Court of Common Pleas, No. 5, for the County of Philadelphia.

In the Matter of the Proposed Amendment of the Charter of the "RECTOR, CHURCHWARDENS AND VESTRYMEN OF ST. LUKE'S CHURCH, GERMANTOWN." } June Term, 1904. No. 3748.

AND NOW, September 20, A.D., 1904, the petition for leave to amend the Charter of the "Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown," having been submitted to the Court and the Court being satisfied that the purposes of the intended Corporation are legal and in no way injurious to the community, a reference to a Master is hereby dispensed and the application may be filed with the Prothonotary without a deposit for costs as provided in the Rules of Court.

RALSTON,
J.

In the Court of Common Pleas, No. 5, for the County of Philadelphia.

In the Matter of the Proposed Amendment of the Charter of the "RECTOR, CHURCHWARDENS AND VESTRYMEN OF ST. LUKE'S CHURCH, GERMANTOWN." } June Term, 1904. No. 3748.

AND NOW, September 22, A.D., 1904, the within Petition having been presented to the Court, it is found that the Amendments, Improvements and Alterations therein set forth and prayed for are lawful and beneficial and do not conflict with the requirements of the Act of General Assembly, entitled "An Act for the Incorporation and Regulation of Certain Corporations" approved the twenty-ninth day of April, 1874, and the supplements thereto, nor with the requirements of the Constitution. It is therefore Ordered and Decreed that notice of such petition be given as is required by law. RALSTON,
J.

In the Court of Common Pleas, No. 5, for the County of Philadelphia, of June Term, 1904, No. 3748

NOTICE IS hereby given that an application will be made to the above Court on Monday, October 17th, A. D., 1904, at 10 o'clock, a.m., under the "Corporation Act of 1874," of the Commonwealth of Pennsylvania, and the supplements thereto, for the Approval, Alteration and Amendment of the Charter of the "Rector, Churchwardens and Vestrymen of St. Luke's Church, Germantown."

THE Proposed Amendments are now on file in the Prothonotary's Office.

ROLAND S. MORRIS,
FRANCIS A. LEWIS,
Solicitors.

In Re
Amendment of Charter of the "RECTOR, CHURCHWARDENS AND VESTRYMEN OF ST. LUKE'S CHURCH, GERMANTOWN." } C. P. No. 5. June Term, 1904. No. 3748.

CITY AND COUNTY OF PHILADELPHIA, STATE OF PENNSYLVANIA. } *ss.*

EDGAR S. KIRK, being duly sworn, deposes and says that an advertisement, of which the above is a copy, was published in "The Legal Intelligencer" once a week for three weeks, to wit: September 23-30, October 7, 1904; also in daily newspapers published in the County of Philadelphia as follows: in

"The Philadelphia Item" once a week for three weeks, to wit: Sept. 21-28, Oct. 5, 1904. "The Press," Sept. 21-28, Oct. 5, 1904.

EDGAR S. KIRK.

SWORN and subscribed to before me this twenty-eighth day of October, A.D., 1904.

JAS. W. FLETCHER,
Deputy Prothonotary.

In the Court of Common Pleas, No. 5, for the County of Philadelphia.

In the Matter of the Proposed Amendment to the Charter of the "RECTOR, CHURCHWARDENS AND VESTRYMEN OF ST. LUKE'S CHURCH, GERMANTOWN." } June Term, 1904. No. 3748.

AND NOW, this twentieth day of October, A.D., 1904, the within Amendment, Alteration and Improvement having been presented to this Court, accompanied by due proof of publication of notice thereof, and no cause having been shown to the contrary, it is, on motion of Francis A. Lewis, Esq., ordered and decreed that upon the recording of the same, the said Amendment shall be deemed and taken to be part of the Charter of the said Corporation.

G. HARRY DAVIS,
J.

OFFICE FOR VESTRY MEETING.

OUR FATHER who art in Heaven, Hallowed be Thy name, Thy Kingdom come; Thy will be done on earth, as it is in Heaven; Give us this day our daily bread; And forgive us our tresspasses, as we forgive those who tresspass against us; And lead us not into temptation; But deliver us from evil; For Thine is the Kingdom, and the Power and the Glory, for ever and ever. *Amen.*

O ALMIGHTY GOD, who hast built Thy Church upon the foundation of the Apostles and Prophets, Jesus Christ Himself being the head corner-stone; Grant us so to be joined together in unity of spirit by their doctrine, that we may be made an holy temple acceptable unto Thee, through Jesus Christ our Lord. *Amen.*

O GOD, Who didst teach the hearts of Thy faithful people, by sending to them the light of Thy Holy Spirit; Grant us by the same Spirit to have a right judgment in all things, and evermore to rejoice in His holy comfort; through the merits of Christ Jesus our Saviour, who liveth and Reigneth with Thee, in the unity of the same Spirit, one God, world without end. Amen.

DIRECT US, O LORD, in all our doings, with Thy most gracious favor, and further us with Thy continual help; that in all our works begun, continued and ended in Thee, we may glorify Thy Holy Name, and finally, by Thy mercy, obtain everlasting life; through Jesus Christ our Lord. *Amen.*

STIR up, we beseech Thee, O Lord, the wills of Thy faithful people, that they plenteously bringing forth the fruits of good works may by Thee be plenteously rewarded; through Jesus Christ our Lord. *Amen.*

THE grace of our Lord Jesus Christ, and the love of God, and the fellowship of the Holy Ghost, be with us all evermore. *Amen.*

BY-LAWS.

ARTICLE I.

ELECTION OF VESTRYMEN.

Section 1. The election of vestrymen shall be by ballot, and shall be held in the Parish Building on every Easter Monday, between the hours of four and five P.M., but the time shall be prolonged until six P.M., upon the demand of two voters.

Section 2. The time and place for the election shall be announced to the congregation on the preceding Sunday, and the result on the Sunday following.

Section 3. At the stated meeting in March, the Vestry shall appoint three tellers to conduct the election, one of whom shall be a Vestryman, and in case of neglect to do so, or the refusal, or the inability of either to serve, it shall be the duty of the Churchwardens to appoint tellers, or to act themselves.

Section 4. At the close of the election, the tellers shall count the votes and announce the result to those present, and they shall, within forty-eight hours, notify each and every Vestryman of his election, and require his attendance at a meeting for organization on the Monday following, to which meeting the tellers shall make their official return in writing duly signed, which shall be entered upon the minutes.

Section 5. In case of a failure to elect Vestrymen on Easter Monday, the election shall be held at any other time not exceeding forty days thereafter which the Vestry in office may appoint, and the notice for and result thereof announced as provided for in Sections 3 and 5.

ARTICLE II.

MEETINGS OF VESTRY.

Section 1. There shall be stated meetings of the Vestry during the year, as follows: On the Monday following Easter Monday, and on the second Monday of June, October, January and March; and special meetings at any time upon the call of the Rector, either Churchwarden, or any two Vestrymen.

Section 2. Five members shall constitute a quorum, except as provided for in Article II, Section 9, and Article VII, Section 2.

Section 3. The Rector, if present, shall preside at all meetings of the Vestry, and in his absence and that of both Churchwardens, a chairman *pro tempore* shall be appointed.

Section 4. All meetings of the Vestry shall be opened with prayer.

Section 5. At their first stated meeting after the election, the Vestry shall appoint a temporary secretary, who shall read, first, the tellers' report of the election; then, the minutes of the last meeting of the previous Vestry; and thirdly, the report of the Accounting Warden for the parochial year just closed. They shall then, without previous nominations, elect by ballot one member as

Accounting Warden, another as Secretary, one as Parish Trustee, three Lay Deputies to the Diocesan Convention, and an Organist. The Rector shall then appoint his Warden, but should the Rectorship be vacant, the Vestry shall elect one of their number to be Rector's Warden *pro tempore.* The Rector shall appoint two (2) members of the Vestry to be Directors of St. Margaret's House and should the Rectorship be vacant at any time, the Vestry shall then elect two (2) of their members to such position. The Standing Committees for the year shall then be appointed by the chairman. In case of failure to elect officers at this meeting, a special or adjourned meeting shall be held for the purpose as soon as conveniently may be.

Section 6. At the stated meetings of the Vestry, business shall proceed in the following order :—

1st. The minutes of the preceding meeting or meetings shall be read without action thereon, unless correction be required.

2d. Communications presented and disposed of.

3d. Reports of Officers and Committees read and acted on.

4th. Unfinished Business taken up.

5th. New Business then in order.

Section 7. At special meetings no other business than that for which they are called shall be transacted without the consent of two-thirds of those present.

Section 8. At all meetings of the Vestry, the following *Rules of Order* shall be observed :

No motion shall be received unless seconded, nor unless the mover, if required by the Chair or any other member, shall have committed the same to writing.

No motion shall be made on any pending question, except to amend, divide, commit, substitute, lay upon the table, or postpone; but a motion to adjourn shall always be in order.

A motion for re-consideration must be made and seconded by members who voted in the majority.

The yeas and nays shall be recorded if called for by any member.

In case of a tie on any question, the Rector shall have the casting vote.

Section 9. No alteration of salary or pew-rents shall be made without the assent of seven members, and unless proposed at a previous meeting, and notice thereof given by the Secretary to each Vestryman.

ARTICLE III.

THE CHURCHWARDENS.

Section 1. The Churchwardens shall have a general superintendence over the property of the Corporation, and shall take care that the Sexton and other employees perform their duties satisfactorily, and that order be maintained in and about the Church during all the services of the same.

Section 2. The Rector's Warden shall, in the absence of the Rector, preside at the meetings of the Vestry; have charge of the Communion plate, and provide the bread and wine for the Holy Communion. He shall also

provide for the ministration of Divine service when occasion requires. And if there be neither Rector nor Assistant Minister, he shall take charge of the Parish Register.

Section 3. The Accounting Warden shall, in the absence of both the Rector and his Warden, preside at the meetings of the Vestry; have charge of the Seal of the Corporation, the Charter, title-papers, account-books, and such articles of the Parish as are not otherwise disposed of, and deliver the same to his successor in office.

Section 4. He shall have special charge of the pews and sittings in the Church, and collect all the rents thereof, and shall also collect all rents, interest, dividends or other moneys due the Corporation, and receive all bequests, duly reporting the same to the Vestry.

Section 5. He shall be *ex-officio* treasurer of the Corporation, and it shall be his duty to keep an account as such with one of the city banks or trust companies, and to deposit therein from time to time all the moneys received by him.

Section 6. He shall pay, under orders of the Vestry, all salaries and other expenses of the Parish, and shall keep a regular account of his receipts and expenditures in a suitable book, which shall be open at all times for the inspection of the Vestry. And he shall submit to that body, at the first meeting after their election, a detailed statement of his accounts for the previous year, and the condition of the finances of the Parish, which shall be referred for examination to the Auditing Committee.

Section 7. He shall not have power to disburse for other than current expenses a larger sum than one hun-

dred dollars for any one object without the authority of the Vestry.

Section 8. He shall affix the Seal of the Corporation to such documents as the Vestry may direct, and to others requiring its attestation.

ARTICLE IV.

THE PARISH TRUSTEES.

Section 1. The two Churchwardens and one other Vestryman, to be annually elected to the office, shall be the Parish Trustees.

Section 2. They shall have charge of all trusts, and of all funds—so-called—that have been or may be created for special objects and purposes, relating to the welfare and interests of the Parish and the charities thereof, and not appertaining to the general treasury.

Section 3. They shall have special custody for safe keeping of the securities and moneys belonging to the various trusts, and shall collect and invest the income thereof: *Provided*, That no investment shall be made or changed without the approval of all three of the Trustees.

Section 4. They shall submit to the Vestry an annual report of their transactions, and of the Trusts in their care.

Section 5. The 2nd and 3rd Sections of this Article shall not apply to any special trust that may be created for a specific purpose.

ARTICLE V.

THE SECRETARY.

Section 1. The Secretary shall keep regular minutes of the proceedings of the Vestry, notify the members of

all meetings, and perform the duties generally appropriate to this office.

Section 2. He shall notify Chairmen of Committees of their appointment, with the names of their colleagues, and of the matters specially referred to them.

Section 3. When he inserts anything special in the notices issued for meetings, as required in Articles II, VII, and XIII, he shall record the same in the minutes.

ARTICLE VI.

RENTS OF PEWS AND SITTINGS.

Section 1. A register of the pews and sittings shall be kept by the Accounting Warden, and they shall be subject to such annual rent-charge as shall from time to time be determined by the Vestry.

Section 2. No pew or sitting shall be rented for a less time than one year, and the rents shall be payable in advance on the first days of March and September.

Section 3. If the rent of a pew or sitting be not paid within six months after rendering the bill, the occupant shall, at the discretion of the Accounting Warden, be required to relinquish the said pew or sitting.

Section 4. All pews and sittings shall be held subject to such regulations as the Vestry may from time to time prescribe; and no renter thereof shall rent the same to any other person, nor make any change or alteration in the pew without the consent of the Accounting Warden.

Section 5. When a portion only of a pew is rented, the occupant shall relinquish it in case the whole pew is

wanted for another, but shall not be disturbed in possession if willing to assume the whole.

ARTICLE VII.

ELECTION OF RECTOR AND ASSISTANT MINISTER.

Section 1. When the election of a Rector or an Assistant Minister is intended, the person to be elected must have been openly nominated at a previous meeting of the Vestry held at least four weeks before the election; the notices for both meetings having expressed the intention to nominate or to elect, as the case may be.

Section 2. The election of a Rector or an Assistant Minister shall be by ballot, and the votes of at least seven members shall be necessary to a choice. But no Assistant Minister shall be elected without the consent of the Rector.

ARTICLE VIII.

THE PARISH REGISTER.

Section 1. A book shall be provided to be called the Parish Register of St. Luke's Church, Germantown, in which shall be kept a record of the particulars of all baptisms, marriages, funerals, confirmations and other matters of parish interest required to be recorded under the provisions of the Canon of the Diocese of Pennsylvania, entitled "Canon XIV, Of Registers of Baptisms, Marriages and Deaths, and of Parochial Reports."

Section 2. Certificates from the records, under Seal, when required, shall be given by the Rector and countersigned by one of the Churchwardens, and no charge shall be made therefor.

ARTICLE IX.

STANDING COMMITTEES.

Section 1. The following Standing Committees to serve for the ensuing year, shall be appointed by the chairman at the first meeting of the Vestry, immediately after the election of officers, namely:

On Choir, two members, the Rector being chairman *ex-officio*. Questions relating to the choir shall first be submitted to the committee, who may recommend the subject to the Vestry for ultimate action.

On Schools of the Parish, three members.

On Auditing, two members.

On Bills, Rector and Wardens.

ARTICLE X.

THE SEXTON.

Section 1. The Sexton, who shall be appointed by the Vestry, besides his constant care of the Church, Churchyard and Parish Building, shall perform all other duties relating to parish affairs required of him by the Rector or Churchwardens.

ARTICLE XI.

THE CHURCH EDIFICE.

Section 1. The Church building having been consecrated to the service of ALMIGHTY GOD, in accordance with the rights and usages of the Protestant Episcopal Church, shall not be used for any purpose inconsistent with the *Instrument of Donation* executed at its consecration.

Section 2. All applications for the use of the Parish Building shall be made to the Churchwardens, and the same may be granted with the assent of the Rector.

ARTICLE XII.

THE CHURCHYARD.

Section 1. The Wardens may sell rights of sepulture in the Churchyard and burial ground, and may execute certificates therefor under the Corporate Seal, subject to such conditions as the Vestry may prescribe.

Section 2. Any person by paying such sum as may from time to time be fixed by the Vestry, may have the exclusive right of sepulture in a particular lot as marked on the plan of the Churchyard authorized by the Vestry, reserved to his or her family and their lineal descendants and to his or her heirs until, in the judgment of the Vestry, such lot will admit of no more interments. Such exclusive right of sepulture may be assigned, but only by consent of the Vestry, and in their full and sole discretion; and all questions that may arise respecting the rights reserved in particular lots shall be referred to and determined by the Vestry.

Section 3. No fence, railing, hedge or separate line shall be placed around any lot, and no monument, structure, gravestone or other device shall be erected or placed in the Churchyard, unless the design therefor has previously been approved by the Rector and Wardens.

Section 4. No vault shall be constructed without the express consent of the Vestry.

Section 5. No tree that has been planted or permanent improvement that has been made by the Vestry shall be removed or altered by any person, unless by consent of the Vestry.

Section 6. The fees of sepulture shall be as follows, and payable when the Accounting Warden's permit for interment is issued, viz.:

Permit for Burial $10.00
Fee for a grave, $1.00 per foot in depth.
Fee for opening a vault $6.00

The Accounting Warden shall have power to lessen the charge for permit to persons in reduced circumstances.

Section 7. The organist, and choristers assisting at a funeral service, shall be entitled, with the approval, in each instance, of the Committee on Music, to receive a reasonable compensation.

Section 8. All moneys received from the sale and care of lots, and from burial permits, shall be applied to the care and improvement of the Churchyard, unless otherwise specially ordered by the Vestry.

Section 9. No funeral shall be allowed to take place on Sunday in the Church or Churchyard without the express permission of the Rector and one of the Churchwardens; to be granted only in cases of emergency.

CHARTER AND BY-LAWS *of* ST. LUKE'S CHURCH GERMANTOWN

Philadelphia, 1922

CHARTER AND BY-LAWS OF ST. LUKE'S CHURCH GERMANTOWN

Parish organized	June 28, 1811
First Church Building erected	1818
Consecrated	August 27, 1818
Enlarged	1840 and 1852
Second Building erected	1875 and 1876
Consecrated	June 8, 1876
Charter Granted	January 18, 1819
Charter Amended	May 28, 1867
Charter Amended	October 20, 1904
Charter Amended	July 14, 1920

CHARTER

of

ST. LUKE'S CHURCH, GERMANTOWN

AS AMENDED JULY 14, 1920

Allowed by Decree of the Court of Common Pleas No. 5 of Philadelphia County, to June Term, 1904, No. 3748, entered July 14, 1920, recorded the same day at Philadelphia in Charter Book No. 67, page 230

ARTICLE I

Name

The name of the corporation shall be "ST. LUKE'S CHURCH, GERMANTOWN."

ARTICLE II

Purpose

The purpose for which the corporation is formed is the support of the public worship of Almighty God according to the faith and discipline of the Protestant Episcopal Church in the United States of America and of the Protestant Episcopal Church in the Diocese of Pennsylvania.

ARTICLE III

Ecclesiastical Connection

This Church acknowledges itself to be a member of and to belong to the Protestant Episcopal Church in the United States of America and the Protestant Episcopal Church in the Diocese of Pennsylvania. As such it accedes to, recognizes and adopts the Constitution, Canons, doctrine, discipline and worship of the Protestant Episcopal Church in the United States of America and the Constitution and Canons of the Protestant Episcopal Church in the Diocese of Pennsylvania.

ARTICLE IV

Place of Business

The place where the business of the corporation is to be transacted is Germantown, in the City of Philadelphia and Commonwealth of Pennsylvania.

ARTICLE V

Term of Existence

The corporation is to exist perpetually.

ARTICLE VI

Members

The members of the corporation who shall be qualified to vote at any election for vestrymen and upon all questions which may come before any meeting of the corporation, shall be all lay, baptized persons of the age of twenty-one years or upward, who shall have been worshippers in this Church as their usual place of public worship for one year and upward, and who shall appear by the books of the Corporation to have contributed toward the current expenses of the corporation during each of two successive years immediately preceding such an election or meeting such a sum, not less than Five nor more than Ten Dollars, which may have been from time to time prescribed by the by-laws of the coporation, provided that no change in the amount so prescribed shall be effective until two years after its adoption.

No person who shall disclaim or refuse conformity with and obedience to the Constitution, Canons, doctrine, discipline or worship of the Protestant Episcopal Church in the United States of America or of the Protestant Episcopal Church in the Diocese of

Pennsylvania, shall be a member of this Church or corporation; nor shall any such person be eligible for membership therein, nor shall any such person vote for or be elected vestryman or exercise any function in, concerning or connected with this Church or corporation.

ARTICLE VII

Vestry and Officers

SECTION 1. The business of the corporation shall be managed by a Board of Directors to be designated "The Vestry" and to consist of twelve vestrymen.

The vestrymen shall be baptized lay persons, of the age of twenty-one years or upward, a majority of whom shall be citizens of Pennsylvania and members of the corporation; one-third only of the whole number of vestrymen to be elected each year to serve for three years, or until their successors shall be elected.

The Rector chosen by the corporation to take charge of the religious services by it maintained shall, during his continuance in said office of Rector, be *ex-officio* President of the Vestry, and at all meetings of the same,

if present, may preside, but without vote therein.

There shall be two Church Wardens, chosen from among the vestrymen; a Treasurer, who may be one of the Wardens; a Secretary or Clerk, and such other officers as may be prescribed by the by-laws.

SECTION 2. The annual meeting of the corporation and the annual election for vestrymen shall be held on Monday in Easter week, in the Church edifice or other adjacent building of the corporation, unless the by-laws shall prescribe a different time or place.

SECTION 3. The Vestry by a vote of two-thirds of all its members shall have power to make by-laws for the management of the property of the corporation, and the regulation of its affairs, and to alter and amend the same; but all such alterations and amendments shall be proposed in writing at a meeting at least thirty days before final action thereon; provided that the said by-laws be not inconsistent with the Constitution or Laws of the United States of America or with the Constitution or laws of the Commonwealth of Pennsylvania, or with this Charter.

ARTICLE VIII

Rector and Assistant Ministers

No person shall be Rector or Assistant Minister of this Church unless he shall have had Episcopal Ordination and unless he be in good standing with the Protestant Episcopal Church in the United States of America, and with the Protestant Episcopal Church in the Diocese of Pennsylvania, and recognized as such by the Bishop of this Diocese or, in case of a vacancy in the Episcopate, by the Standing Committee of this Diocese.

The Rector shall be elected by the vestrymen in such manner as the by-laws shall prescribe.

ARTICLE IX

Property

All property, real or personal, belonging to said corporation, or which shall hereafter be bequeathed, devised or conveyed to it, shall not be otherwise taken and held or inure than subject to the control and disposition of the lay members of said corporation, or of such constituted officers or representatives thereof as shall be composed of a majority of lay members, citizens of Pennsylvania, having a controlling power according to the rules and regulations, usages or corporate requirements thereof.

No grant shall be made of the real estate of the corporation, nor shall any charge be imposed thereon, except by the consent of a majority of the whole Vestry at a meeting called for the purpose, and also of a majority of the lay members of the corporation present and voting at a meeting called for the purpose.

In case of the dissolution of the corporation, all its property shall vest in Trustees, in trust, to hold and convey the same to and for some existing or future congregation of members of the Protestant Episcopal Church in the Diocese of Pennsylvania; and to and for no other purpose; and the said Trustees shall consist of such persons as may be appointed by the proper court on the application of a member of the corporation at the time of its dissolution or of the Bishop or Standing Committee of the Diocese or of any other interested party.

ARTICLE X

Amendments

This Charter may be amended in the following manner, that is to say: Any proposed amendment shall be submitted to a stated or special meeting of the Vestry, and if the same be approved by a majority of the whole number thereof, the same shall be submitted to a meeting of the lay members of the corporation, and if approved by a majority of the members present and voting at such meeting, the same shall be submitted to the Bishop and Standing Committee of the Diocese, and shall be reported to the next Convention of the Diocese; and if it be approved by the Convention, shall be and form part of the Charter upon the subsequent confirmation thereof by the proper court or other competent authority, and its recording as required by law.

BY-LAWS

of

ST. LUKE'S CHURCH, GERMANTOWN

ADOPTED MARCH 26, 1922

ARTICLE I

Members

SECTION 1. The members of the Corporation who shall be qualified to vote at any election for vestrymen and upon all questions which may come before any meeting of the Corporation, shall be all lay, baptized persons of the age of twenty-one years or upward, who shall have been worshippers in this Church as their usual place of public worship for one year and upward, and who shall appear on the books of the Corporation to have contributed during two successive years immediately preceding such an election or meeting toward the support of said Church, under any system of pledges which may from time to time have been by it adopted, in accordance with such pledge,

sums aggregating not less than five dollars in each of said years. A majority of such members present and voting shall be sufficient for an election. In case of a failure to elect vestrymen on Easter Monday the election may be held at any other time not exceeding forty days thereafter which the Vestry may appoint.

ARTICLE II

Annual Meeting

SECTION 1. There shall be an annual meeting of the Corporation on the Monday in Easter Week in the Parish House at 8 o'clock P. M., at which four vestrymen shall be elected by ballot to serve for a term of three years or until their successors are elected.

SECTION 2. The Rector of the Parish or in his absence the Rector's Warden shall preside at all meetings of the Corporation. If both are absent, the members present shall elect a Chairman pro tempore. The Secretary of the Vestry shall be the Secretary of the Corporation.

SECTION 3. The order of business at the annual meeting shall be as follows:

(1) Annual Report of the Rector on the condition of the Parish, giving a report for the last calendar year, including the number of communicants, baptisms, confirmations, marriages and burials, and other matters pertaining to the parish required to be recorded by the Canons of the Diocese of Pennsylvania.
(2) Report of the Accounting Warden for the last year.
(3) Election of vestrymen.
(4) Unfinished business.
(5) Report of the result of the election of vestrymen.
(6) New business.

SECTION 4. The time and place of the annual meeting shall be announced to the congregation on the two successive Sundays preceding such meeting and the result of the election of vestrymen shall be announced on the Sunday following such annual meeting.

ARTICLE III

The Vestry

SECTION 1. The Vestry shall consist of twelve persons who shall be communicants

of the Church and members of the Corporation.

SECTION 2. All nominations for the office of vestrymen shall be made in writing and shall be posted by the Secretary or a Warden at the place in the Church building where notices are usually posted, at least two Sundays before the date set for the annual election.

SECTION 3. The Vestry shall appoint three qualified electors, one of whom shall be a vestryman, to act as judges, to conduct the election, and to announce the result, at the annual meeting. The Secretary shall notify the members-elect of their election. If the Vestry shall fail to appoint, or if the persons so appointed shall refuse or be unable to serve, the duty shall devolve upon the Church Wardens.

ARTICLE IV

Meetings of the Vestry

SECTION 1. Stated meetings of the Vestry shall be held on the second Tuesday after Easter and on the first Tuesday of February, June, October and December, and also on such other days as the Vestry may from time to time by resolution appoint.

SECTION 2. The Rector, either Church Warden or any two members of the Vestry may require special meetings of the Vestry to be called at any time. The object of said meeting shall be specified, and no other business shall be transacted without the consent of two-thirds of those present.

SECTION 3. A majority of the duly elected and qualified members shall constitute a quorum.

SECTION 4. The Rector, or in his absence the Rector's Warden, shall preside at the meetings of the Vestry, but if both are absent, then any member may be appointed chairman.

SECTION 5. At the meeting of the Vestry held on the second Tuesday after Easter the Secretary shall first read the minutes of the Annual Meeting of the Corporation held on Easter Monday and then the minutes of the last meeting of the Vestry; after which the Vestry shall elect by ballot without previous nomination, to serve for the ensuing year and thereafter until their successors are elected, an Accounting Warden, who shall be the Treasurer of the Corporation, a Secretary, a Registrar, an Organist, two of their number

to act as Parish Trustees and Trustees of the Permanent Fund, and lay deputies to the Diocesan Convention.

The Rector shall then appoint his Warden, but should the Rectorship be vacant, the Vestry shall elect one of their members to be Rector's Warden pro tempore, to hold office for one year or until his successor either shall have been elected by the Vestry or appointed by the Rector elected to fill the vacancy.

The Rector shall then appoint, or should the Rectorship be vacant, the Vestry shall elect two members of the Vestry to be Directors of Saint Margaret's House.

The Standing Committees for the year shall be appointed at or as soon as possible after said Vestry meeting by the Rector if there be one; but, if there be no Rector, the Vestry shall elect such Committees at said meeting.

The Vestry shall also make such provisions as shall seem to them expedient for the employment of such lay persons as may be necessary for the proper care of the property and the carrying on of the work of the Church.

In case of failure to elect officers at this meeting, a special meeting shall be called for that purpose as soon as conveniently may be.

SECTION 6. The Vestry shall have power to fill vacancies in its own body. Any person so chosen shall serve until the expiration of the term for which the person whose place he takes was elected.

SECTION 7. At the stated meeting of the Vestry the order of business shall be as follows:

(1) The minutes of the preceding meeting or meetings shall be read and after correction, if any be necessary, approved.
(2) Communications presented and disposed of.
(3) Reports of officers and committees read and acted on.
(4) Unfinished business.
(5) New business.

SECTION 8. At all meetings of the Vestry, the following Rules of Order shall be observed:

When a question is before the Vestry, no motion shall be received except to amend, divide, commit, substitute, lay upon the table, or postpone, but a motion to adjourn shall always be in order, and shall be decided without debate.

No vote shall be reconsidered except on a

motion made by a member who voted with the majority, or by one who had not previously voted.

The yeas and nays shall be recorded if called for by any member.

In case of a tie on any question, the Rector shall have the deciding vote.

ARTICLE V

The Church Wardens

SECTION 1. The Church Wardens shall have a general superintendence over the property of the Corporation, and shall take care that the Sexton and other employees perform their duties satisfactorily, and that order be maintained in and about the Church during the time of divine service.

SECTION 2. The Rector's Warden shall, in the absence of the Rector, preside at the meetings of the Vestry, have charge of the Communion plate and provide the bread and wine for the Holy Communion. He shall also provide for the ministration of divine service when occasion requires, and if there be neither Rector nor Assistant Minister, he shall take charge of the Parish Register.

SECTION 3. The Accounting Warden shall be ex-officio treasurer of the Corporation; he shall receive all the moneys of the Church and shall collect or cause to be collected all rents, interest, dividends or any other moneys due to the Corporation; he shall receive all bequests and duly report them to the Vestry.

SECTION 4. He shall keep an account or accounts in the name of the Corporation with such of the City banks or Trust Companies as shall be approved by the Vestry, and shall deposit therein from time to time all the moneys received by him.

SECTION 5. He shall pay, under the direction of the Vestry all salaries and other expenses of the Church and shall keep a regular account of his receipts and expenditures in books to be provided for the purpose, which shall be open at all times to the inspection of the members of the Vestry.

He shall submit to that body at the February meeting a detailed statement of his accounts for the preceding fiscal year which shall be audited by an accountant to be selected by the Vestry.

SECTION 6. He shall have charge of the seal of the Corporation, Charter, title papers,

account-books and such other property not hereby entrusted to other persons, and shall deliver the same to his successor in office. He shall affix the seal of the Corporation to such documents as the Vestry may direct and to others requiring its attestation.

ARTICLE VI

The Secretary

SECTION 1. The Secretary shall keep regular minutes of the proceedings of the Vestry, notify the members of all meetings and perform generally such duties as appertain to the office.

ARTICLE VII

The Parish Trustees

SECTION 1. The Accounting Warden and two other vestrymen, to be annually elected to the office, shall be the Parish Trustees and the Trustees of the Permanent Fund.

SECTION 2. They shall have charge of all trusts, and of all funds—so called—that have been or may be created for special objects and purposes, relating to the welfare and interests of the Parish and the charities thereof, and not appertaining to the general treasury.

SECTION 3. They shall have special custody for safe keeping of the securities and moneys belonging to the various trusts, and shall collect and invest the income thereof; Provided, that no investment shall be made or changed without the approval of all of the Trustees, or failing that, without the sanction of the Vestry.

SECTION 4. They shall submit to the Vestry an annual report of their transactions, and of the Trusts in their care.

ARTICLE VIII

The Registrar

SECTION 1. The Registrar shall keep a list, in such form as the Vestry shall from time to time direct, of all families and adult persons canonically connected with the Parish and a further list of those who are attendants at the services thereof, although not so canonically connected.

SECTION 2. Such list shall show, so far as possible, the name and address of each adult person of the classes above specified, and also the name, date of birth and addresses of all the children belonging to any family appearing on said lists.

SECTION 3. The Registrar shall diligently note upon such lists all changes in names or addresses of any of the parties appearing thereon, so that the same shall be at all times accurate and complete lists of all the persons of either of the classes above specified. He or she shall see that the Parish Register required by the Canons of the Church and of this Diocese, is accurately kept and that all the entries made therein are signed by the minister officiating at the service so registered.

SECTION 4. The Registrar shall gather historical data pertaining to the Church, in order that an accurate history of the Parish may be preserved.

ARTICLE IX

Election of Rector and Assistant Minister

SECTION 1. When the election of a Rector or an Assistant Minister is intended, the person to be elected must have been openly nominated at a previous meeting of the Vestry held at least four weeks before the election; the notices for such meetings having expressed the intention to nominate or to elect, as the case may be.

SECTION 2. The election of a Rector or an Assistant Minister shall be by ballot, and the votes of at least seven members shall be necessary to a choice; but no Assistant Minister shall be elected without the consent of the Rector.

SECTION 3. Curates may be appointed from time to time by the Rector with the consent of a majority of the entire Vestry at a meeting called for that purpose.

ARTICLE X

The Parish Register

SECTION 1. A book shall be provided to be called the Parish Register of St. Luke's Church, Germantown, in which shall be kept a record of the particulars of all baptisms, marriages, funerals, confirmations and other matters of Parish interest required to be recorded by the Canons of the Diocese of Pennsylvania.

This book shall belong to the Church and be preserved by the Vestry as a part of the records thereof.

ARTICLE XI

Standing Committees

SECTION 1. The Standing Committees of the Vestry shall be as follows:

(1) Committee on the Choir to consist of three members and the Rector who shall be Chairman ex-officio.
(2) Committee on the Church School to consist of three members.
(3) Committee on Finance to consist of three members and the two Wardens.
(4) Committee on Buildings and Grounds to consist of three members.

ARTICLE XII

The Sexton

SECTION 1. The Sexton, who shall be appointed by the Vestry, besides his constant care of the Church, Churchyard and Parish Building, shall perform all other duties relating to the Parish affairs required of him by the Rector or Church Wardens.

ARTICLE XIII

The Churchyard

SECTION 1. The Wardens may sell rights of sepulchre in the Churchyard and burial ground, and may execute certificates therefor under the Corporate Seal, subject to such conditions as the Vestry may prescribe.

SECTION 2. Any person by paying such

sum as may from time to time be fixed by the Vestry, may have the exclusive right of sepulchre in a particular lot as marked on the plan of the Churchyard authorized by the Vestry, reserved to his or her heirs until, in the judgment of the Vestry, such lot will admit of no more interments.

Such exclusive right of sepulchre may be assigned, but only by consent of the Vestry, and in their full and sole discretion; and all questions that may arise respecting the rights reserved in particular lots shall be referred to and determined by the Vestry.

SECTION 3. No fence, railing, hedge or separate line shall be placed around any lot, and no monument, structure, gravestone or other device shall be erected or placed in the Churchyard, unless the design therefor has previously been approved by the Rector and Wardens.

SECTION 4. No vault shall be constructed without the express consent of the Vestry.

SECTION 5. No tree that has been planted or permanent improvement that has been made by the Vestry shall be removed or altered by any person, unless by consent of the Vestry.

(1) Committee on the Choir to consist of three members and the Rector who shall be Chairman ex-officio.
(2) Committee on the Church School to consist of three members.
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SECTION 2. Any person by paying such

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Such exclusive right of sepulchre may be assigned, but only by consent of the Vestry, and in their full and sole discretion; and all questions that may arise respecting the rights reserved in particular lots shall be referred to and determined by the Vestry.

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SECTION 4. No vault shall be constructed without the express consent of the Vestry.

SECTION 5. No tree that has been planted or permanent improvement that has been made by the Vestry shall be removed or altered by any person, unless by consent of the Vestry.

SECTION 6. The fees of sepulchre shall be as follows, and payable when the Accounting Warden's permit for interment is issued, viz.:

Permit for Burial	$10.00
Fee for a grave 8 feet in depth	15.00
Fee for a grave 10 feet in depth	20.00
Fee for opening a Vault	6.00

SECTION 7. The Organist and choristers assisting at a funeral service shall be entitled, with the approval, in each instance, of the Committee on Music, to receive a reasonable compensation.

SECTION 8. All moneys received from the sale and care of lots, and from burial permits, shall be applied to the care and improvement of the Churchyard unless otherwise specially ordered by the Vestry.

SECTION 9. No funeral shall be allowed to take place on Sunday in the Church or Churchyard without the express permission of the Rector and one of the Church Wardens; to be granted only in cases of emergency.

ARTICLE XIV

Of the Amendment or Alteration of the By-Laws

SECTION 1. These By-Laws may be altered, amended or rescinded at any meeting of the Vestry by the affirmative vote of two-thirds of the members present; provided, that such alteration, amendment or rescission shall have been proposed at a prior meeting and that the notices calling each of said meetings shall have stated that alterations in the By-Laws will be proposed or acted on, as the case may be. At least thirty days shall elapse between said proposal and final action thereon.